

## **051018 HRACO Board Meeting**

Present: Jennifer Clemens, Shannon Campbell, Karen McAllister, Elaine Salmonson & Stephanie Trexler

804a April Meeting commenced

820a March Meeting minutes approved

### **Communications/Website**

- No update

### **Membership**

- Jennifer to follow up with Dianna Gould on Excel

### **Foundation**

- SHRM Foundation has asked Chapters to include in meeting minutes that Board Members are encouraged to make \$30 annual donation to Foundation
- OSC has asked Chapters to send gift basket to annual conference for foundation fundraiser

### **Treasurer Report – Karen McAllister**

- Review of 2018 YTD budget and financials
- April Financials reviewed & approve

### **Programs – Shannon Campbell**

- Programs and Sponsorship set for the year.
- Averaging five non-members attending each meeting
- Programs committee would like 30 seconds at the end of each presentation to invite non-members to join SHRM and present the next month's topic and presenter
- Shannon to connect with Program Committee to survey membership on additional meetings (topics and formats), considering possibility of using SHRM email blast to include At Large Members

### **Legislative Update**

- Legislative update draft in progress

### **Education – Elaine Salmonson**

- Reviewed HR Certification Survey to review with COCC
- Met with Dianna Gould – feedback on curriculum, received marketing plan

9a Meeting adjourned

## **041218 HRACO Board Meeting**

Present: Jennifer Clemens, Ken Koenig, Shannon Campbell, Katie Tank, Karen McAllister, Kurt Barker, Elaine Salmonson & Stephanie Trexler

805a March Meeting Minutes approved

### **Treasurer Report – Karen McAllister**

- Treasurer resources handed over to Karen
- February and March financials reviewed & approve

### **Communications**

- No update

### **Foundation – Ken Koenig**

- \$37 from 50/50 raffle
- Recent Foundation focused email blast sent by SHRM
- Ken to add Foundation info to HRACO Fall blast – break down Foundation resources

### **Legislative Update – Kurt Barker**

- Legislative update draft in progress

### **Membership – Katie Tank**

- Monthly meeting email to include announcement for Prep Course Survey Monkey
- List of attendees for monthly meeting to be kept for 3 years

### **Programs – Shannon Campbell**

- Shannon to evaluate Programs at the next meeting
- Sponsorship good for the year. Table with Sponsorship info moving to area near front door
- Agenda for Monthly Meetings – Board Announcements @ 15 minutes, Sponsor, Presentation
- Positive feedback on getting last month's presentation in advance
- Flexible Work schedule topics, resources to consider

### **Education – Elaine Salmonson**

- Continuing to partner with COCC on local affordable certification prep course
- Survey Monkey for prep course to go out day after meeting – announce at meeting
- Share benefits of SHRM Certification to encourage participation in survey and course

### **President's Report – Jennifer Clemens**

- Jennifer and Katie to confirm Excel Award submission
- April SHRM update – Free job posting for SHRM members
- Membership Advisory Council Survey reminder
- Follow up on request from COCC Housing as potential sponsorship

850a Meeting adjourned